Black Hills Stock Show & Rodeo
January 31– February 8, 2014
Commercial Exhibit Space Application

Company/ Business Name:_____

Name & Title of Applicant (Contact Person):_____

Mailing Address:_____

City:_____ State:_____ Zip:_____

Business Number:(___)_____ 2nd Number:(___)_____ Fax:(___)_____

E-mail Address/Website_____

Are there any other names your company uses or has used in the past? If so, please list: _____

_____

_____**I would like to become a $ 99.00 Corporate Member of Central States Fair, Inc.**

_____ **I would like to become a sponsor at the Black Hills Stock Show.**

Sponsoring Event:_____

PRODUCT AND BOOTH INFORMATION -

___ Demonstration Booth ___Sound Amplification

___ Selling Over the Counter ___Give Away Samples

___ Provide Information Only ___Give Away Literature

The leased space(s) shall be used for the display of exhibits described below or following described uses and for no other purpose. The Black Hills Stock Show deems the foregoing provisions to be an important consideration, and this lease may be declared null and void if the exhibitor uses or permits the use of said space(s) for any different or additional purposes. **The Black Hills Stock Show reserves the right to reject any application that management deems inappropriate or contrary to the shows objective. Please name and describe all items or services to be sold, exhibited, or given away including brand names.**

_____

_____

_____

Attention Food Item Vendors: Any food items available for consumptions on site (i.e. candy, nuts, etc.) will be required to pay the Rushmore Plaza Civic Center a 20% Service Charge to be remitted to the Rushmore Plaza Civic Center Food and Beverage Office by 2:00 pm Sunday, February 9, 2014. If the Service Charge is

Returning exhibitor: I would like to retain my previous space location?

YES____ NO____

Space Location Request:

1st Choice_____

2nd Choice:_____

Commercial Exhibit Space Fee Schedule:

Area A, Lower East & Rushmore Hall…... **$985_____
Area B (LaCroix Hall)……. …..$900**_____
Area C & D (upstairs hallway) ……. **$655**_____
Rooms E, F, G, & H (upstairs)……**$575**_____
Alpine/Ponderosa Room……...**$535**_____
Outdoor Exhibits (9x18 ft)……..…**$400**_____
(*no electric available outside*)
Total Exhibit Space Fee Enclosed $_____

PRICE FOR ***RETURNING* VENDORS.
NEW ASSIGNMENT PRICING IS BASED ON LOCATION

Electrical Requirements (must be completed)
Exhibitor will be limited to the voltage and amperage requested. Amount will be confirmed by BHSS electrician
NOTE: *Any accessories required for electrical hook up is the vendor's expense (cord, pigtail, etc.)*
110V ($80.00 **PER BOOTH**)_____(***4 plug ins per booth-see Regulation. 9.2)***

208V ($110.00 per booth)_____ I will not need electrical service._____

Do you need a phone line? YES_____ NO_____ $200.00 fee
Limited telephones are available to vendors. Phones are only available to those who order by December 1st . **NO** refunds will be given on phone lines.

******Liability Insurance in the amount of $1,000,000 listing Black Hills Stock Show and Central States Fair , Inc***. as additional Insured*** is required. An insurance rider is available through the BHSS Office by filling out the enclosed form. **Fee: $155.00**
_____**I would like to become a $ 99.00 Corporate Member of Central States Fair, Inc.**

_____ **I would like to become a sponsor at the Black Hills Stock Show.**

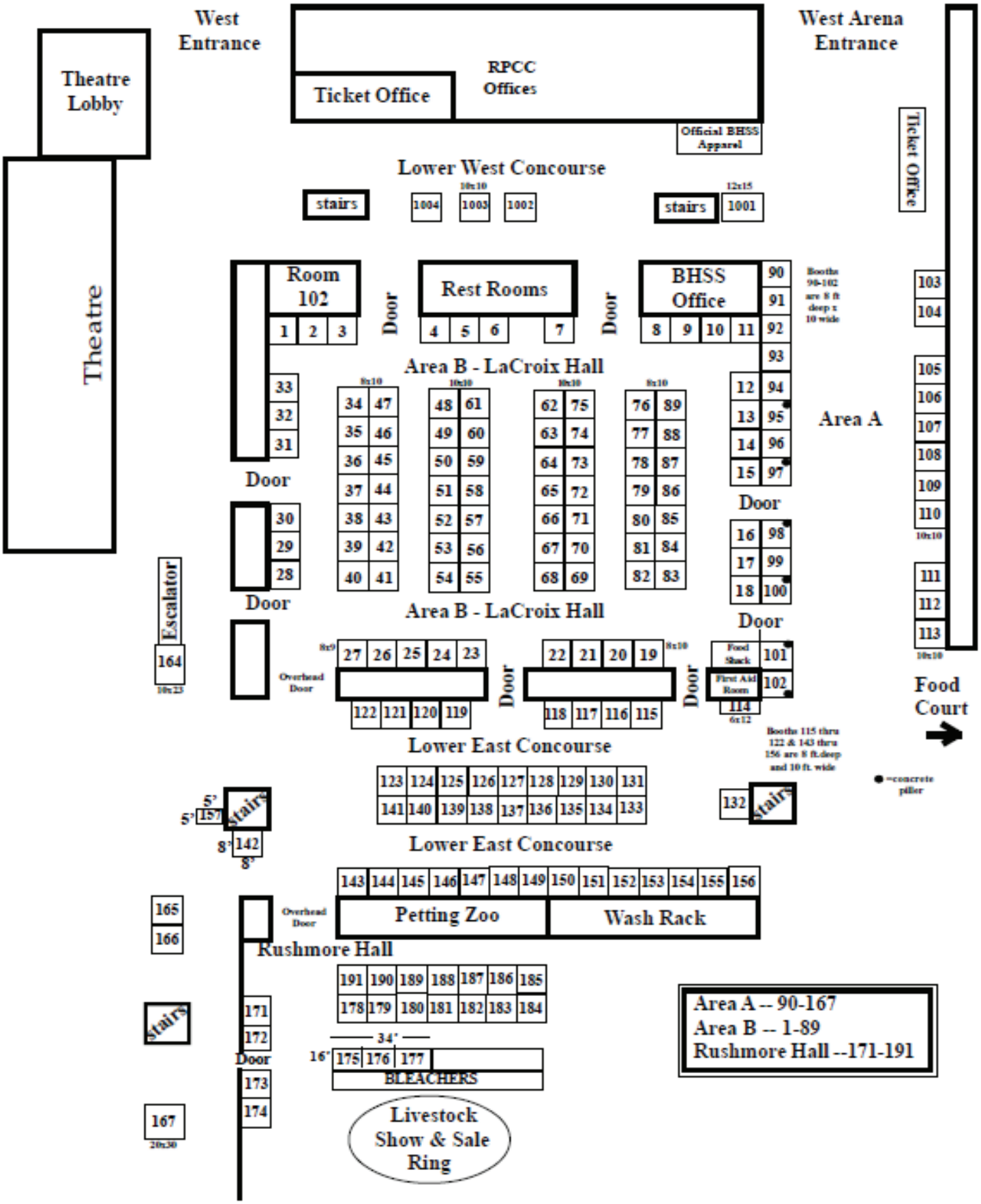
Sponsoring Event:_____

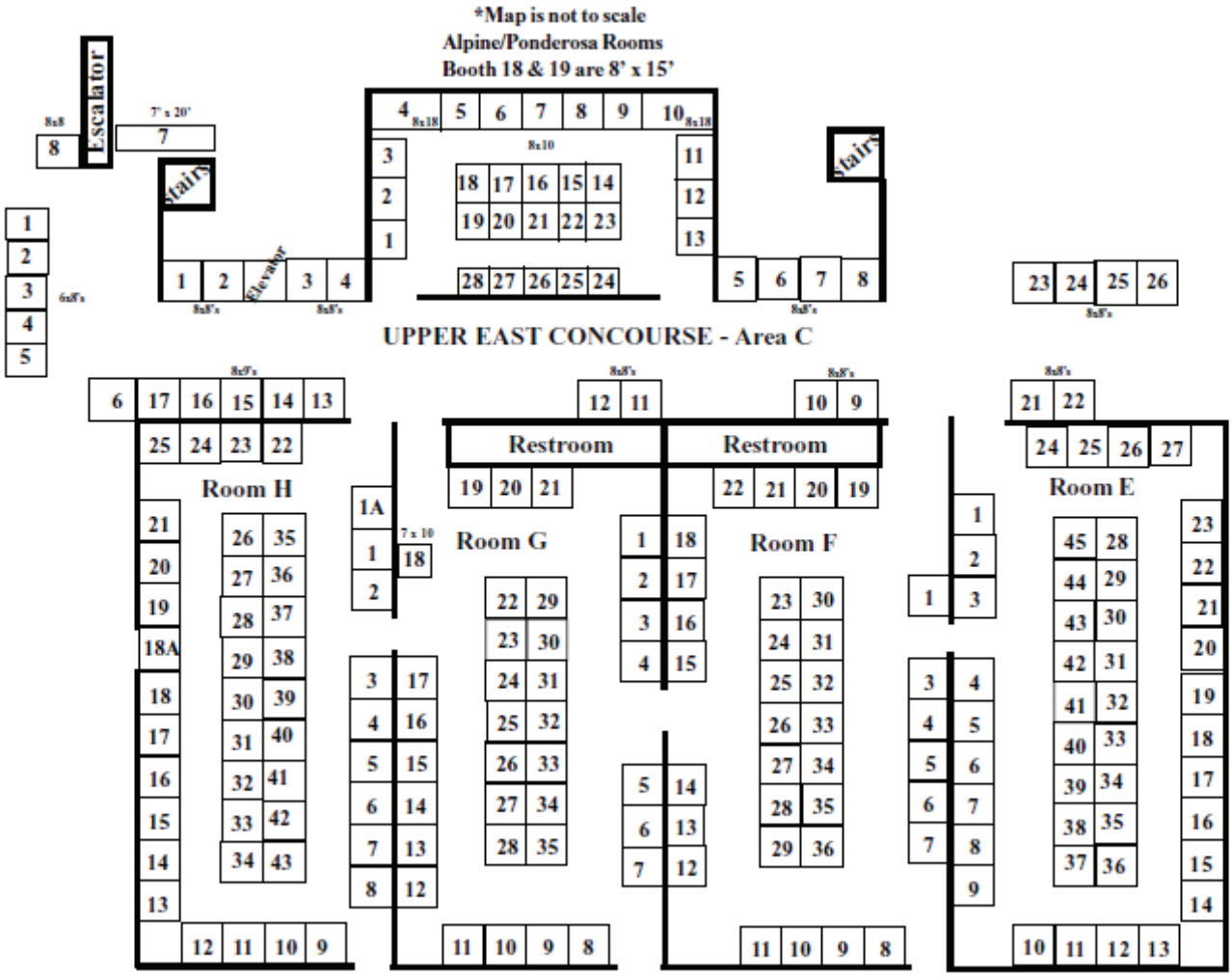
I certify that I have read and agree to comply with the accompanying Rental Application and that the information stated on the Application is complete and true to the best of my knowledge. Please note that insurance certificates must be on file in our office no later than **December 1, 2013.**

Signature_____ Date:_____

Total Amount enclosed $_____

** **Applications are due by October 31, 2013****
Preference will be given to returning vendors.
Return Application and all correspondence to
Black Hills Stock Show
Attn. Commercial Exhibit Dept.
800 San Francisco St.
Rapid City, SD 57701
Phone: 605-355-3861 Fax: 605-355-3800 www.blackhillsstockshow.com pam@blackhillsstockshow.com


West Entrance
West Arena Entrance
Theatre Lobby
Theatre
Ticket Office
RPCC Offices
Official BHSS Apparel
Ticket Office
Lower West Concourse
stairs
1004
10x10
1003
1002
stairs
12x15
1001
Room 102
1 2 3
Door
Rest Rooms
4 5 6 7
Door
BHSS Office
8 9 10 11
90 91 92 93
Booths 90-102 are 8 ft deep x 10 wide
103 104
Area B - LaCroix Hall
33 32 31
Door
8x10
34 47 35 46 36 45 37 44 38 43 39 42 40 41
10x10
48 61 49 60 50 59 51 58 52 57 53 56 54 55
10x10
62 75 63 74 64 73 65 72 66 71 67 70 68 69
8x10
76 89 77 88 78 87 79 86 80 85 81 84 82 83
12 94 13 95 14 96 15 97
Area A
105 106 107 108 109 110
10x10
Door
30 29 28
Door
16 98 17 99 18 100
Door
111 112 113
10x10
Escalator
164
10x23
Area B - LaCroix Hall
8x9
27 26 25 24 23
Overhead Door
122 121 120 119
Door
22 21 20 19
8x10
118 117 116 115
Door
Food Shack 101
First Aid Room 102
114
6x12
Food Court
Booths 115 thru 122 & 143 thru 156 are 8 ft.deep and 10 ft. wide
●=concrete piler
Lower East Concourse
123 124 125 126 127 128 129 130 131
141 140 139 138 137 136 135 134 133
132
stairs
5'
5' 157
stairs
8' 142
8'
Lower East Concourse
143 144 145 146 147 148 149 150 151 152 153 154 155 156
Overhead Door
Petting Zoo
Wash Rack
165
166
Rushmore Hall
191 190 189 188 187 186 185
178 179 180 181 182 183 184
stairs
171
172
Door
173
174
34'
16'
175 176 177
BLEACHERS
167
20x30
Livestock Show & Sale Ring
Area A -- 90-167
Area B -- 1-89
Rushmore Hall --171-191



VENDOR SCHEDULE

Hours of Operation:

Friday	January 31	10 am– 7:30 pm
Saturday	February 1	10 am– 7:30 pm
Sunday	February 2	10 am– 6:00 pm
Monday	February 3	8:30am- Vendor meeting
Monday	February 3	10 am–7:30 pm
Tuesday	February 4	10 am- 7:30 pm
Wednesday	February 5	10 am– 6:30 pm
Thursday	February 6	10 am- 7:30 pm
Friday,	February 7	10 am- 7:30 pm
Saturday	February 8	10 am- 7:30 pm

Move-In Hours:
Move-In schedule will be included with your acceptance letter.
Move-Out Hours:
Feb. 8, 2014 –** 7:30P-9:00P & 10:00P-12:00A
Feb. 9, 2014—8:00A-6:00P

****Move out access is determined by Rodeo Arena activity. During performance and after the crowd has exited the building you will have access to load-out.**

Booths may not be dismantled nor may merchandise be removed from your booth prior to 7:30 pm on closing day. Any exhibitor failing to comply with this rule will jeopardize your future for exhibiting at the BHSS

All commercial exhibit space will be closed to the public at 7:30 pm on closing day. BHSS will not be responsible for lost or stolen goods.

All commercial exhibits must be removed by Monday at 6 pm. Failure to comply with the above will jeopardize future participation in the Stock Show and may be subject to disposal by BHSS.

BLACK HILLS STOCK SHOW
INSURANCE REQUEST FORM

Company Name:_____

Contact Person/Owner:_____

Address:_____

City:_____ State:_____ Zip:_____

List of products, services or food items to be provided: (REQUIRED)_____

_____

_____

Dear Exhibitor,

Our Insurance provider will provide Premises Liability coverage for licenses at the Central States Fairgrounds under a blanket policy. Coverage for Exhibitors includes public liability and property damage liability with a $ 1,000,000 combined single limit. Products Liability is provided for premises claims only. Liquor Liability is specifically excluded. General Liability coverage conforms with the requirement of the License Agreement for Central States Fair, Inc.

Please sign this form signifying your consent to participate in the voluntary insurance program and return it to our office at the address shown below.

1. General Liability coverage will be provided for the period of January 30-February 8, 2014. This coverage will be provided only for the current year's Black Hills Stock Show.

2. The following are not acceptable for endorsements for this policy: Ear piercing, tattoo parlors, stroller and wheelchair rentals, and displays containing live animals.

3. Premium for this coverage is: $155…….. 1 Booth space
   $60 for each additional booth space

Please issue coverage in accordance with this program.

Signature:_____ Date:_____

Black Hills Stock Show
800 San Francisco St.
Rapid City, SD 57701
605-355-3861 Fax: 605-355-3800
www.blackhillsstockshow.com pam@blackhillsstockshow.com

2014 BLACK HILLS STOCK SHOW

JANUARY 31-FEBRUARY 8, 2014

- Applications are due October 31, 2013
- Insurance is due December 1, 2013
- Move-in schedule will be included with acceptance letter
- Forklift available at rate of $50.00 per half hour—move-in/move-out
- Mail application, insurance and fees to:

Black Hills Stock Show
800 San Francisco St.
Rapid City, SD 57701
605-355-3861 Fax: 605-355-3800
www.blackhillsstockshow.com
pam@blackhillsstockshow.com